

**What You Need to Know About  
Lake Shore Central School District's Plan  
In Response to Revised NYS Department of Health Guidelines**

April 15, 2021

The New York State Department of Health has issued new guidance for in-person instruction. In anticipation of such guidance, over the past several weeks, a committee of teachers and administrators has been meeting weekly to review all safety measures and to develop a Lake Shore plan for a safe return.

**ELEMENTARY**

- Beginning April 26, 2021, all K-5 hybrid students will come to school for five days of in-person instruction.
- Full remote students stay on full remote instruction. Requests to return to school shall be made to the building principal.
- These are full days of instruction: AJS – 8:35 a.m.-3:10 p.m.; JTW – 8:35 a.m.-3:10 p.m.; HLD – 8:35 a.m.-3:10 p.m.
- There is a requirement to follow all state guidelines regarding social distancing/wearing face coverings/hand washing.

**MIDDLE SCHOOL**

- Beginning April 19, 2021, all grade 6-8 students will attend school **REMOTELY** on Mondays. The Middle School will release a specific schedule for April 19 and then a final schedule for the remaining Mondays of the school year.
- Beginning April 27, 2021, all grade 6-8 Green Eagle and White Eagle groups will remain on hybrid. On days that they are not physically present in school, they will attend live instruction remotely and follow a full bell schedule. More details will follow.
- All needs for technology should be requested at the main office.
- Full remote students stay on full remote instruction but all remote students will attend live instruction remotely and follow a full bell schedule Monday through Friday. More details will follow. Requests to return to school in the hybrid model shall be made to the building principal.
- These are full days of instruction – 7:25 a.m.-2:26 p.m.
- There is a requirement to follow all state guidelines regarding social distancing/wearing face coverings/hand washing.

## HIGH SCHOOL

- Beginning April 27, 2021, all grade 9-12 Green Eagle and White Eagle groups will remain on hybrid. On days that they are not physically present in school, they will attend live instruction remotely and follow a full bell schedule. More details will follow.
- All needs for technology should be requested at the main office.
- Full remote students stay on full remote instruction but all remote students will attend live instruction remotely and follow a full bell schedule Monday through Friday. More details will follow. Requests to return to school in the hybrid model shall be made to the building principal.
- These are full days of instruction - 7:25 a.m.-2:35 p.m.
- There is a requirement to follow all state guidelines regarding social distancing/wearing face coverings/hand washing.

## DISTANCING

In accordance with new guidance, the elementary schools will follow a three-foot distancing rule in classrooms. Middle and High School will follow the six-foot distancing rule. The cafeteria and music/PE restrictions are 6 feet.

## ATTENDANCE

Attendance is required grades 6-12 for in-person and remote instruction days. If your child is unable to attend due to an extenuating circumstance, please contact the teacher or the main office.

## VENTILATION

- Windows will be open as much as possible. Please dress children accordingly.
- Air filters in all of our buildings were upgraded this past summer. The District purchased merv13 grade air filters, a premium air filter, for use in roof top air handler units.
- Schools are supposed to provide 15 cubic feet per minute (CFM) air flow per student. Our univents provide between 800-1000 CFM, which means 50-60 CFM per student, assuming 25 students in a full classroom, which surpasses recommendation.
- Four Air Changes Hourly: There are four air changes in classrooms throughout the District every hour. The air exchange system brings in air from outside so fresh air is circulating. The univents run continuously, constantly bringing in air from the outside. These air exchanges result in classroom air being changed completely every 15 minutes.

## **STAYING OPEN AND EXPANDING TO MIDDLE SCHOOL AND HIGH SCHOOL - WHAT CAN PARENTS DO TO HELP?**

- Keep your children at home if they are sick, exhibiting symptoms of COVID-19, or if they have possible exposure to a person with COVID-19.
- The CDC advises that COVID-19 vaccination is an important tool to help stop the pandemic.
- Avoid co-mingling students and adults outside of the school day.
- Follow guidance for social distancing, masking, sanitizing, and gatherings.
- Please do everything you can to keep our COVID numbers from rising.

## **STAYING OPEN AND EXPANDING TO MIDDLE SCHOOL AND HIGH SCHOOL - WHAT CAN THE DISTRICT DO TO HELP?**

The District will follow strict safety measures and protocols and will advocate to NYSED and the New York State Department of Health the importance of keeping children in school.

The District has provided staff training on necessary precautions of appropriate social distancing, personal protective equipment (PPE), hygiene and cleaning/ disinfection protocols. Surfaces and instructional materials are wiped down throughout the day. There are no shared supplies at any level.

### **MASKING, SANITIZING, and DISTANCING**

- Always wear a mask on the bus and in school. Disposable face coverings are available if needed. Face shields are available.
- Wash hands frequently. Hand sanitizer is available throughout each building, in every classroom and on every bus.
- Keep your distance. Follow all current distance guidelines.

### **IN THE CLASSROOM**

- There will be seating charts in all K-12 classrooms to assure social distancing.
- There will be more open windows and open doors. It is recommended that students wear layers to school to be sure they are warm enough.
- Hand sanitizer is available throughout each building, in every classroom and on every bus.

### **IN THE CAFETERIA**

- Students will be spaced six feet. Barriers will be used in elementary cafeterias as an additional mitigation measure.
- Some schools may have overflow cafeteria space to accommodate social distancing.

## POSITIVE CASES OF COVID-19

As always, our situation under COVID-19 is fluid, and we are prepared to transition if circumstances change.

- In the event of a tightening of restrictions from the NYSED, NYDOH, CDC or the Governor, we will transition to two-day hybrid instruction or full remote instruction.
- There will be a shift to full remote instruction if a building or buildings shuts down for contact tracing.
- **Families are urged to have a back-up plan in place in the event of an immediate pivot back to remote or two-day hybrid model.**
- If students are quarantined, they will use Google Classroom for instruction and further instructions will follow.

## CONTACT TRACING

If contact tracing (within six feet for ten minutes) determines COVID spread within a classroom or building, there may be an immediate pivot to remote education for that affected area. If COVID positivity rates spike in our region, the District may need to immediately return to remote education or the two-day hybrid model. **Families are urged to have a back-up plan in place in the event of an immediate pivot back to remote or two-day hybrid model.**

## TRANSPORTATION SAFETY

- The District will transport all children who need transportation to and from school, including students normally transported to private and parochial schools in accordance with the District's Transportation Guidelines. We are prepared and can transport any student who needs a ride to and from school. Parents are encouraged to transport their children to and from school if they are able.
- Households, siblings and grouped bus stops will sit together and "distance when practical." If this seating arrangement reaches capacity, individual students may sit in seats that are blocked out as long as mouth and nose covering is in use.
- Students are required to wear mouth and nose coverings and to socially distance themselves from other riders when practical, in accordance with CDC, ECDOH, and NYS guidelines.
- PPE is provided for all staff. All Transportation Department personnel wash their hands before and after every bus run and are trained in the use of personal protective equipment including face coverings, shields and gloves. Drivers and

attendants are required to wear mouth and nose coverings at all times when on the bus.

- Disposable masks are provided to students who do not have their own mask. Students who cannot wear a face mask due to a health condition or physical disability will be permitted to ride the bus without a mask but must follow social distancing requirements.
- To ensure social distancing on buses, seats are blocked off. Bright yellow X's mark the spot where you don't sit. Buses are loaded to the back first, then row by row to the front. Students leave the bus front seats first, then the rear seats disembark, row by row. This prevents students from passing closely by each other.
- Drivers and attendants who have direct physical contact with students also wear disposable gloves. Drivers and attendants who do not have direct physical contact with students may also wear gloves, but are not required to do so unless they are wiping down contact spaces with disinfecting wipes.
- Drivers and attendants clean their bus after every run, morning and afternoon. Any area a child could touch is wiped down with sanitizing wipes, then sprayed with a viral agent mist.
- Drivers and attendants are supplied with alcohol-based hand sanitizer for students to use when they board the bus.
- Eating or drinking is prohibited on the bus.
- Air filters in all our buses were upgraded for Fall 2020. Every 30 days, mechanics remove, clean and/or replace internal cabin air filters from all 54 buses and disinfect using an EPA-approved disinfectant. Any filter that can't be cleaned is replaced.
- When weather permits, windows and/or roof hatches will be open for fresh air exchange.
- No bus passes.

**For questions or additional information from Transportation, please contact the Transportation Department at 926-2240.**

## SAFETY

### Cleaning Protocols

- There are daily and weekly cleaning plans for all building spaces. All cleaning protocols follow CDC guidelines. Additional cleaning is completed throughout the day in high traffic/high risk areas, including bathroom surfaces, school nurse's office surfaces and surfaces throughout the buildings: door handles, desks, tables, countertops, and chairs (including cafeteria seating areas), stairway railings, etc.

### PPE (Personal Protective Equipment)

The District has invested in personal protection gear and cleaning supplies for all of its buildings and buses. To date, this includes:

- 201 N95 masks/1,243 KN95 masks
- 198 face shields
- 20 cases of concentrated disinfectant solution, 231 quarts of ready-to-use product
- 500 Eagle logo face-coverings and 3,700 disposable masks
- 44 thermometers
- 407 boxes of nitrile gloves LARGE/102 boxes in inventory (100/box)
- 200 boxes of nitrile gloves MEDIUM, 100/box
- 35 buckets with wipes (300 sheets/roll)
- 164 cases of replacement wipes (6 rolls/case, 984 rolls total, 300 sheets/roll)
- 231 quarts of ready-to-use Oxivir/27 bottles of J-Fill Oxivir in inventory
- 102 distancing floor stickers
- 270 Personal Protection Gowns
- Hundreds of student desk shields for additional protection during lunch and small group instruction
- 198 packs of alcohol wipes/50 wipes per pack
- 60 tubs of hydrogen peroxide wipes/95 wipes per tub
- 73 gallons of NYS hand sanitizer (848 2 oz. bottles)
- 17 thermal temperature scanners for building entrances (4 at the High School; 3 at the Middle School; 2 at AJ Schmidt, Highland, JT Waugh and Hoag, and 2 for the Transportation Center)
- New, upgraded air filters for classrooms and school buses
- A web-based visitor management system that scans visitors' licenses and generates a visitor badge with their photo. This helps us track who is in the building and when they are in the building in the event contact tracing is needed.

## VISITOR PROTOCOLS

- District buildings will continue to utilize single point(s) of entry for visitors BY APPOINTMENT. Efforts continue to minimize the number of visitors to all buildings.
- Everyone is subject to the District's health screening procedures before they can enter. Visitors are required to complete a health and temperature screening questionnaire before receiving a visitor's pass. This ensures accurate records of building visitors to assist in contact tracing if necessary.

## BEFORE & AFTER-SCHOOL CARE

**The Boys and Girls Club:** After school hours 2-6 p.m. at W.T. Hoag Educational Center. Students from all buildings are bussed to W.T. Hoag at dismissal.  
Contact: Julia Swiecicki ([julia@bgcedenlakeshore.org](mailto:julia@bgcedenlakeshore.org))

**The Southtowns YMCA:** Before-school hours start at 7 a.m. at Highland Elementary and W.T. Hoag Educational Center. Highland students are dismissed to homeroom class, students at W.T. Hoag are bussed to J.T. Waugh or A.J. Schmidt at arrival time. After-school hours are 3-6 p.m. at W.T. Hoag and Highland Elementary. Students at A.J. Schmidt and J.T. Waugh are bussed to W.T. Hoag at dismissal. Highland students are dismissed to program staff. Contact: Crystal Bunic (926-2270/[cbunic@ymcabn.org](mailto:cbunic@ymcabn.org))

- Both the YMCA and Boys and Girls Club have current full day hours for Virtual Learning Centers. The YMCA is all week, the Boys and Girls Club is Mondays and Tuesdays.
- The YMCA also has current full-day hours five days a week.
- There is a wrap-around child care program for children enrolled in UPK.
- Pricing varies and both offer opportunities for assistance. The contact person will provide details.

**Off-Site Child Care Options:** If you are looking for other child care options, the New York State Office of Children and Family Services has an extensive search tool here: <https://ocfs.ny.gov/programs/childcare/looking/>

**MEAL PICK-UP - MIDDLE SCHOOL SCULPTURE GARDEN**  
**MONDAY - 3:30 -6:00 p.m.**

- Families with full remote students will pick up meals for the week.
- Families with students who attend five days will pick up meals for the weekend.
- Families of hybrid students will pick up meals for five day.
- All children newborn to 18 years old are included for the meal pickup.
- If you have questions, please email [deborah.becker@lscsd.org](mailto:deborah.becker@lscsd.org).

**SCHOOL PREPAREDNESS FOR MY**  
**CHILD'S SOCIAL & EMOTIONAL WELL-BEING**

If your child is having difficulty readjusting to five days of in-person instruction, please reach out to your child's teacher, or the school counselor or social worker in your building for assistance.

Along with physical health and well-being, Lake Shore has prioritized social emotional well-being in order to create the mental, social, and emotional environment for academic learning to occur.

Within the District, Lake Shore's school social workers, counselors and psychologists provide direct services addressing anxiety, depression, calming techniques, and restorative practices. Referrals also are made to community-based service providers for mental health, behavioral, and emotional support services.

Lake Shore provides professional development for faculty and staff on how to talk with and support students during and after the ongoing COVID-19 public health emergency and to provide support for developing coping and resilience skills.

**Resources:**

LSCSD Family Support Services

<https://www.lakeshorecsd.org/site/Default.aspx?PageType=1&SiteID=8&ChannelID=716&DirectoryType=6>

New York State Project Hope

<https://www.projecthope.org>

NY Project Hope helps New Yorkers understand their reactions and emotions during COVID-19. Through an emotional support helpline, educational materials, and trusted referrals, NY Project Hope helps people manage and cope with changes brought on by COVID-19. Free, anonymous and confidential help is available at 1-844-863-9314.



<b>Lake Shore Counselor and Social Worker Directory</b>	
<b>Anthony J. Schmidt Grades K-5</b>	Counselor Ms. Myles 716-926-2363
<b>Highland Elementary Grades K-2</b>	Counselor Mr. Kelley 716-926-2323
<b>Highland Grades 3-5</b>	Counselor Ms. Farrell 716-926-2470
<b>John T. Waugh Grades K-5</b>	Counselor Mr. Biastre 716-926-2297
<b>Middle School</b>	Counselors Leslie Grimaldi - 716-926-2422 James Michael - 716-926-2423
<b>High School</b>	Counselors Last Names A-GRA: Mr. Tomasik, 716-926-2325 Last Names GRE-MOR: Mr. Brown, 716-926-2322 Last Names MR-Z: Ms. Boncore, 716-926-2324
<b>Social Workers</b>	Ms. Armbrust, 716-926-2381 Ms. Phillips, 716-926-2321

**TECHNOLOGY**

- If your child needs a computer for remote learning days grades 6-12, please contact the building principal’s office.

**IN CONCLUSION**

Regardless of the level of community transmission, **it is critical that schools use and layer [prevention strategies](#)**. Schools should adopt prevention strategies to the largest extent practical – a layered approach is essential. For additional information, please contact your building principal.